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|  | <p>Universal Support Services<br/>Group (USSG) Ltd</p> | <p>Document Reference: CFR Base Year 2025<br/>Document Revision No.: 00<br/>Issue / Review Date: April 2025<br/>Approved by: Company HR Director</p>   |
|  | <p>Carbon Footprint Report<br/>Base Year 2025</p>      | <p>Company Name: Universal Support Services Group (USSG) Ltd<br/>Address: Unit 17, Hurstfield Industrial Estate, Hurst Street,<br/>Reddish, Stockport, SK5 7BB<br/>Landline: (+44) 161 791 2791<br/>Web: <a href="http://www.ussgl.co.uk">www.ussgl.co.uk</a><br/>Email: <a href="mailto:info@ussgl.co.uk">info@ussgl.co.uk</a><br/>Company Registration No.: 10289772</p> |




Date – As per header

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## Introduction

Universal Support Services Group (USSG) Ltd ('USSG' and/or 'the company') is pleased to present our 2025 Carbon Footprint Report (CFR), which is our Base Year Report completed by ourselves to record our company's carbon footprint on a smaller scale whilst using the appropriate emission conversion factors for this report, and after our Human Resources Director having previously worked with Pure Trust and the Centre of Construction Innovation.


This report was prepared by Rose Ackers, HR Director at the company.

This CFR has been prepared in full accordance with the Government's [PPN-006 Taking Account of Carbon Reduction Plans](#), and the [Greenhouse Gas Protocol \(GHG\)](#), the most widely used international carbon calculation methodology, compatible with other GHG standards such as the ISO 14064, which also allows for direct integration with national and international GHG registries.

The emitting activities covered in this report for up to April 2025 includes direct emissions resulting from USSG's owned or controlled equipment and emissions from purchased utilities (referred to as Scope 1 and 2 emissions respectively); and selected indirect emissions resulting from USSG's List scope 3 emissions reported (referred to as Scope 3 emissions). All Scope emissions reporting are in accordance with the appropriate standards and towards our company's Carbon Reduction Strategies as advised below.

It is important to highlight that under the GHG Protocol, the reporting of both direct emissions and indirect emissions, resulting from purchased utilities, are compulsory. All other indirect emissions, Scope 3 emissions, are reported on a voluntary basis. As many voluntary emissions as possible, dependent on reliable data, have been reported on.

USSG has gone to all reasonable lengths to ensure the accuracy of this report.

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## Section A: Required Information

### Company Description

**UNIVERSAL SUPPORT SERVICES GROUP LTD (USSG and/or the Company)** is one of the UK's Accredited market leaders for Security and Facilities Management Services, including associated equipment and skills. Complying with all of the relevant British or European Standards, from the smallest requirement to complete major contract packages – USSG is a privately owned company providing it services from its headquarters in Stockport, Northwest England. As well as satellite offices throughout the country, with the resources and capabilities to meet the demands of our client's projects.

The list below shows the extent of our services but is not exhaustive:

Manned & Mobile Security Patrolling  
On-Site Guarding & CCTV Operations  
Key Holding & K9 Security  
Providing Industry Specific Security needs  
Providing & Maintaining Associated Security Equipment  
Contract Cleaning & Facilities Management, inc Scheduled &/or One Off Deep Cleans and Visits

### Company Profile

USSG was established in 2016 by its principal and Managing Director, Mr Ali Arain, after having gained years of commercial experience with a range of other businesses.

*"When you choose a security and facilities management company you want one with the trusted experience necessary to help you complete your projects both safely and efficiently. From the outset USSG set out to offer a premium service in all respects, and the growth and success of the business to date is the result of this philosophy. The company endeavours to employ only the highest calibre of experienced staff throughout the business, to ensure a premium service"*

At USSG we operate to the utmost standards in line with all new legislations detailed to our industry. We are a member of the SIA (Security Industry Authority) and are accredited / affiliated to their ACS (Approved Contractor Scheme) and therefore are subject to the most rigorous inspections and accreditation annually.


We are also accredited by various SSIP (Safety Schemes in Procurement) that include CHAS (Contractors Health and Safety Assessment Scheme), SafeContractor & ConstructionLine, which also involves very rigorous inspection and vetting procedures.

Similarly with ISO 9001, Cyber Essentials, and Federation of Master Cleaners, these accreditations show that USSG have demonstrated compliance with the system, and sound management of current health and safety legislation.

USSG utilise the services of specialist Health and Safety Consultant, Citrix Consultancy Services Ltd, who are experienced in all aspects of health and safety procedures, and are committed to providing both us and you with the reassurance that we are all in the safest of hands.

It is of paramount importance to work with a professional services company that you can trust to deliver the quality of security and facilities management, and health and safety practices that you deserve.

### **Organisational Boundaries**

|  |   |  |
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**Definition:** In setting organisational boundaries, a company selects an approach for consolidating GHG emissions and then consistently applies the selected approach to define those businesses and operations that constitute the company for the purpose of accounting and reporting GHG emissions.

For corporate reporting of GHG emissions, two distinct approaches can be taken: Equity Share Approach and Control Approach. The equity share approach accounts for emissions based on financial ownership or economic interest in an operation. The control approach accounts for emissions based on operational or financial control of an operation.

For this report, USSG has chosen to use the Control Approach for actual usage (charged by our suppliers) for the purposes of reconciled reporting GHG emissions. The reason for choosing this approach is:

Using this approach, this Carbon Footprint Report includes emissions from the following operations:

| Facility Name          | Facility Address  |
|------------------------|---|
| Electric, Gas & Water  | USSG Offices and minimal work from home working.                |
| Vehicle Fuel & Gas Oil | USSG purchases for all vehicles associated with our operations. |
|                        |   |

## Operational Boundaries

**Definition:** Operational Boundaries requires choosing the scope of emissions that will be reported. There are three scopes of emissions that can be reported:

**Scope 1:** Direct GHG Emissions from company owned, controlled assets, and operational usage.

**Scope 2:** Indirect GHG Emissions from purchases.

**Scope 3:** Other indirect GHG Emissions attributed to company operations.

According to the GHG Protocol Corporate Reporting Standard, Scope 1 and Scope 2 emissions must be reported. Scope 3 emissions are voluntary.

USSG has reported on all Scope 1 & 2 Emissions and known Scope 3 emissions.

### Scope 1 Emissions Include:


|                                  |
|----------------------------------|
| Purchased Vehicle Fuel & Gas Oil |
|                                  |

### Scope 2 Emissions Include:

|   |
|---|
| Purchased Utilities - Electric, Gas & Water |
|   |

### Scope 3 Emissions Include:

|                         |
|-------------------------|
| Staff Working from Home |
|                         |

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## Reporting Period

The reporting period for this Carbon Footprint Report is: up to the Base Year of April 2025.

## Base Year

**Definition:** A base year allows for like-to-like comparisons over time and allows tracking progress to a given target. In addition, a company may undergo significant structural changes such as mergers and divestments that will significantly alter a company's emissions profile making like to like comparisons difficult. In order to maintain consistency or a like to like comparison over time, recalculating base year and previous emissions may be required if a company undergoes significant structural changes. In order to determine when a recalculation is necessary a company chooses a base year re-calculation threshold. Base year and previous year emissions are not re-calculated for organic growth and decline.

The base year of USSG for the purposes of reporting Greenhouse Gas Emissions is: April 2025  
The reason this year was chosen is: Move to new premises, and operational changes at that time.

## Base Year Re-calculation Policy

**Definition:** A base year re-calculation policy sets a threshold trigger for when the organisation will recalculate the base year following a merger or acquisition. The base year is not recalculated due to organic business growth or decline.

USSG has chosen a base year re-calculation threshold of: the above reason for the Base Year in 2025.

## Calculation Method:


**Definition:** Two calculation methods are accepted for the purpose of calculating GHG emissions. Direct Monitoring and Measurement requires the use of scientific equipment at the point of discharge. Emissions Factors applies a multiplier to the amount of resources consumed.

USSG has chosen to use the actual usage (charged by our suppliers) method for the purposes of calculating GHG emissions. The company has made all efforts possible to use the best available emissions factors available at the time and has cited the source of all emission factors used.

## Gross Emissions

The total emissions for USSG in the reporting period are:

| Reporting Year | Total Emissions (Mt CO <sub>2</sub> e) | Staff Numbers | Turnover £ |
|----------------|--|---------------|------------|
| 2025           | 94.5                                   | 300           | £13m       |
| 2026           |  |               |            |
| 2027           |  |               |            |

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## Emissions by Scope

The total emissions broken down by Scope are as follows:

| Emissions | 2025 | 2026 | 2027 | 2028 | 2029 |
|-----------|------|------|------|------|------|
| Scope 1   | 75.9 |      |      |      |      |
| Scope 2   | 18.6 |      |      |      |      |
| Scope 3   | 0.04 |      |      |      |      |

## Exclusions and Uncertainties

As aforementioned the collated data is from usage charges incurred and doesn't allow for inaccuracies from suppliers and/or purchases.

Every effort has been made to ensure that all incurred charges correlate to respective meter readings from vehicles, machinery and equipment, to go towards ensuring the accuracy of the supplier's charges and thereafter the associated data in the accompanying Carbon Footprint Calc 2025 spreadsheet, from where the above figures are derived.



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## Section B: Optional Information

### Performance

The company has always run 'a tight ship' in terms of all its operations and are pleased that the impact of emissions is low for a business of its size.

With the nature of our works, it is great to see that staff are on board with 'doing their bit for the environment' in terms of operational logistics, time management factors and meeting our client's requirements.

The company will continue to review both internal and external benchmarks with regards to its operations and finances and how this is reflected comparatively in its GHG Emissions and adherence to legislative protocol for the same – to include all relevant factors that have an impact on our carbon footprint.

### Ratio Performance Indicators

As per the above, the company's Carbon Footprint Report and associated evidence information will eventually extrapolate to include £ Revenue, Appropriate Output Units, Leased Assets, Outsourced Supply, Employee Numbers and Hours Worked, to compliment the Business Metric in previous pages and in our Carbon Footprint Calc spreadsheets, as necessary.

This will also include Intensity Ratios for USSG to better record and review its pro rata GHG Emissions.

### Information on Offsets

Invariably and hopefully inevitably, we hope to include specific ad-hoc usages of materials, labour and other resources that contribute to the company's continued growth, as well as our business partners.

We also procure suppliers who are proactive in their own Sustainability Policies. Example being our fuel supplier's Certificate of Sustainability and associated ESG (Environmental, Social & Governance) in the Supply Chain.

As well as those having carbon credits compliant with the Kyoto Protocol, or the 3Ps (procedures, practices and policies) in place that adhere to the same.

### Reduction Strategies

After various analysis and review of the company data, can we properly look at where reductions can be made to the USSG's GHG Emissions and plan accordingly in our commitment and long-term goal in achieving net zero by 2050..

We already have in place various timetabled programming and scheduling procedures, both in-house and as our client dictates. As well as the company's 3Ps, which allowing for the aforementioned review, should give us a better insight as to where reductions and savings can be made.

We also look to our suppliers for their own 3Ps in ensuring the mutual reduction in GHG Emissions (Green Tariffs, Fuel Efficiencies, Sustainability Certs/Projects. Etc).



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Thus, subsequent to this Base Year Carbon Footprint Report, we aim to continue in showing progress of carbon reduction going forward.

As a start we have already implemented the use of fully electric vehicle and will be increasing this with subsequent renewal / replacement of our company vehicles. We will also be working with both business partners and our staff to ensuring carbon reduction initiatives are realised to their fullest.

### Quality Management System

USSG has a robust Compliance Management System that includes the recording of the company's Carbon Footprint as part of our Energy & Sustainability Management System requirements to meet ISO 50001.

As this evolves and with more in-house and external training, the company can be better equipped to have its staff and operations more aware of the commitment to reducing GHG Emissions.

### Verification

As aforementioned, all contents of this report and associated evidence data has been fully verified by the USSG Human Resources Director, Rose Ackers.

### Endnotes or Citations

Accompany Evidence to include, and not exhaustive to;

- Carbon Footprint Calc 2025 (Separate Excel Spreadsheet).
- Fuel Usage & Efficiency Reports from our Supplier
- Associated Advising &/or Certificate of Sustainability from our Supply Chain

### Contact Information

*Rose Ackers*

HR Director @ Universal Support Services Group Ltd.

Co Reg No 10289772 Est. 2016

[www.ussgl.co.uk](http://www.ussgl.co.uk)

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